



VWJAIN GROUP - MUKUND EDUCATION SOCIETY'S

# SANMATI ENGINEERING COLLEGE

ENGINEERING UG AND PG PROGRAMME

APPROVALS / AFFILIATION

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Date:

**7.1.10 – The Institution has a prescribed code of conduct for students, Teachers, administrators and other staff and conducts periodic programmes in this regard.**

Title	Date of publication	Follow up(max 100 words)
Human Resource Manual	26/07/2021	This Manual is to discriminate policies and procedures that will govern the management of personnel involved at different levels in the Institute. These policies and procedures extend from the recruitment of the different categories of employees, defining their roles and responsibilities. This Manual also defines the terms of employment and conditions of service of employees engaged for different post. The Manual is meant to institutionalize an organizational culture which respects basic human values and practices that promote team spirit, shared responsibility and participatory functioning. It is expected that employees strictly adhere to the rules and regulations spelled out in this document.

  
cr-7 Coordinator.

  
Principal  
Sanmati Engineering College  
Washim